

# HIPAA

## PRIVACY IMPLEMENTATION HANDBOOK

### FOR HEALTHCARE PROVIDERS

On Jan. 17, 2013 the United States Department of Health and Human Services (HHS) issued the long awaited HIPAA MegaRule (also referred to as the Final Rule), which modifies the HIPAA Privacy, Security, Enforcement, and Breach Notification Rules in accordance with the Health Information Technology for Economic and Clinical Health (HITECH) Act. Foulston Siefkin attorneys have developed a comprehensive HIPAA Privacy Implementation Handbook, which includes the necessary modifications to comply with the MegaRule. The HIPAA Privacy Implementation Handbook is a digital download that contains sample policies and procedures as well as sample notices, forms, and other tools, including, among others, a Notice of Privacy Practices, a Business Associate Agreement, authorizations, breach notification forms, and a privacy complaint log in a Microsoft Word format. Let Foulston Siefkin assist your organization with MegaRule compliance.

# Foulston Siefkin's HIPAA Privacy Implementation Handbook

## For Healthcare Providers

(Includes downloadable model policies and forms in Microsoft Word format)

### Sample Policies and Procedures

Authorization to Disclose Protected Health Information  
Business Associates  
Definitions  
Designated Record Set  
Documentation & Record Retention  
Individual Rights  
Mitigation  
Notice of Privacy Practices  
Personal Representatives  
Privacy Officers  
Retaliation and Waiver  
Safeguards  
Uses and Disclosures for Medical Research  
Uses and Disclosures for Marketing & Fundraising  
Uses and Disclosures of Protected Health Information  
Workforce and Medical Staff  
Breach Investigations & Notification

### Forms and Tools

Authorizations  
    General, Research, Marketing  
    Conditional Use  
Business Associate Agreement  
Breach Investigation Summary Report  
Breach Notification Letters  
Breach Notification & Risk Assessment Tool  
Correspondence  
    Amendment  
    Communication Accommodations  
    Request for Access  
    Accounting  
    Complaint  
    Restriction on Disclosures  
Disclosures Checklist  
Privacy Complaint Log  
Self-Assessment Checklist

For more information, please visit:  
[www.foulston.com/HIPAAhandbook](http://www.foulston.com/HIPAAhandbook)

### TO PURCHASE THE HANDBOOK (mail or fax):

**Fax Form:** Credit card required  
Attention: Tammy Allen  
316.771.6032

**Mail Form:**  
Foulston Siefkin LLP  
HIPAA Privacy Implementation Handbook  
1551 N. Waterfront Parkway, Ste. 100  
Wichita, KS 67206-4466

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